ENTRY FORM for an exhibition @ The MILL

Title and dates of exhibition:

"Interwoven" Tuesday 13 May 2025 to Sunday 22 June 2025

Complete page 1 – Entry Form – by hand and bring it with you when you submit your work(s)

PRINT this 2-page document – then:

Keep page 2 - **Terms & Conditions** – for reference

If you are not able to print the form, there will be spares at The Mill for you to complete when you submit your work(s).

i	The Mill might promote the exhibition by putting images of some submitted works on our we ndicate if you are happy for us to use images of your work Yes or No . If you tick 'yes', of your work(s) by email to artworks@themille17.org with "Image(s) of work(s) submitted for ine. Thank you.	it will be helpful if you can send jpg files
	Details in the catalogue will be your name, the title of your work(s), medium and price or NFS. website or other contact details included in the catalogue, please enter details here:	If you would like an email address,
	CATALOGUE and PROMOTION DETAILS	e, or to per piece for unwaged)
	PAYMENT – I have paid a total submission fee of £ (£12.50 per piec	e, or f6 per piece for unwaged)
	☐ Please tick here if you are submitting a <u>brief</u> explanation of your work (max 75 words please) <u>and have affixed this to</u> <u>the back of the work</u>	
	If price is variable (eg framed or unframed – original or limited print copy) enter details here:	
	Please tick here if you are submitting a <u>brief</u> explanation of your work (max 75 words please) <u>and have affixed this to the back of the work.</u> Title:	designated storage area.
	limited print copy) enter details here:	☐ I have asked a member of staff to ensure the work is taken to the
	Medium: Price (or NFS): £	Entry Forms" section of the exhibition file.
2.	Title:	☐ returned the original to the artist☐ put the copy in the "Completed
	75 words please) and have affixed this to the back of the work.	☐ I have made a copy of this form and
	□ Please tick here if you are submitting a <u>brief</u> explanation of your work (max	☐ In cash <u>or</u> ☐ By contactless card
	limited print copy) enter details here:	☐ Payment of £has been received
	If price is variable (eg framed or unframed – original or	On (enter date) By (print your name)
	Medium: Price (or NFS): £	This submission has been received:
DE 1.	TAILS OF WORK(s) SUBMITTED please PRINT all details Title:	Details to be entered and boxes ticked ✓ by Mill reception volunteers
		FOR OFFICE USE ONLY
>	Please tick Yes or No to confirm if you would – or would not - like your email addr Mill's Art Works email list. Making sure your email remains on or is added to this list is to us regarding the current exhibition – and future exhibitions. We will use your email address exhibitions and other Mill Art Works matters.	he best way to ensure you will hear from
	Email:	
	Name: Address:	
YC	UR CONTACT DETAILS please PRINT all details, including email address (email addresses	
	☐ I have put a label on the back of all works submitted - giving my name, my tel	
	Price(s) for work(s) available for sale allow for 20% commission being retained.	•
	☐ I have read, and will abide by, the Terms & Conditions as stated on p.2	d by The Adill
k	Conditions (T&C) on p2— and then \checkmark tick to confirm the following key conditions	

Please now SIGN and DATE here: Signature: ______ Date: _____

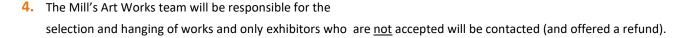
Terms and Conditions of Entry

- 1. The exhibitors will either live or work in Waltham Forest.
- 2. A maximum of 3 works can be submitted.
- **3.** The fees are:

Per Art Work: £12.50 – or £6 (for unwaged).

Payment must be submitted <u>in cash or by card</u> when entries are handed in.

Receipt for payment – please ensure your completed Entry Form is returned to you, <u>after</u> details have been added in the 'For Office Use Only' box by a Mill member of staff or volunteer. *This will be your receipt*.



- 5. A signed entry form see page 1 stating agreement to these terms and conditions, and including contact details, must be submitted with all entries.
- 6. Submission dates all work must be handed in to The Mill, 7 11 Coppermill Lane, E17, on one of the following dates:

Tuesday 29 to Friday 2 May 2025 – 9.30am to 5.30pm Saturday 3 and Sunday 4 May 2025 – 10am to 2pm Tuesday 6 to Friday 9 May 2025 – 9.30am to 5.30pm Saturday 10 and Sunday 11 May 2025 – 10am to 2pm

- 7. Works may be for sale and prices should allow for 20% commission being retained by The Mill.
- 8. All work must have a label on the back giving your full name, contact details and title of piece.
- 9. Work should be ready to hang with string attached.

The maximum <u>size</u> is 50x70cm and maximum <u>weight</u> is 2kg (although this is negotiable – in which case, email <u>artworks@themille17.org</u> with full dimensions and weight of your work).

Works must be in a textile medium. Unfortunately we have very limited resources for displaying 3D work – and ask that you please send full measurements <u>before submitting</u> so we can make sure we can display it.

If you are submitting a short, written statement, this must be affixed to

the back of the work and easily removeable. This will then be copied in the catalogue.

- 10. Exhibits will not be insured by The Mill. It is recommended that those with any concerns take out their own insurance.
- 11. All personal details provided by exhibitors will be used only by The Mill's Art Works team and will not be shared with any third party unless the exhibitor has given permission eg for inclusion in the exhibition catalogue.
- 12. Exhibitors who are agreeable to images of their work appearing on The Mill's website and other social media should indicate this on the Entry form on p.1.
- 13. Collection dates works are to be collected from The Mill on:

Tuesday 24 to Friday 27 June between 9.30am to 5.30pm – OR - Saturday 28 and Sunday 29 June 2025 – between 10am-2pm

If you are not able to collect on those dates, please email <u>artworks@themille17.org</u> to agree another date, which must be no earlier than Tuesday 24 June and, ideally, no later than Sunday 6 July 2025. *The Mill does not have space to store uncollected works*. **Any work not collected by an agreed date will be disposed of**.



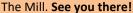
The exhibition will be at The Mill from Tuesday 13 May to Sunday 22 June 2025.

INVITATION TO EVENING VIEW

Thursday 15 May 2025 - 6.30pm-8.30pm

We hope you will be able to come along to this social gathering where you can meet some of the Mill's Art Works Team and other artists who have submitted work for this exhibition.

Light refreshments will be provided by





PLEASE NOTE:

- Clip-frames are <u>not</u> acceptable.
- You should ensure that your work is in a bag or other wrapping when you hand in - to ensure it is not damaged during storage. If particularly fragile, use a box and/or bubble wrap.