



## Become a Trustee at The Mill

We want a strong local community where people love to live, and know and care for their neighbours. The Mill is a welcoming, positive, accessible and inclusive space in the heart of Walthamstow - we work with the local community to make things happen.

We don't run services or decide what goes on here. We provide the space and the resources – and all our groups, events and activities are brought to us by local people who want to make something happen in Walthamstow.

We currently want to recruit new Trustees to join our board.

### Why become a Trustee at The Mill?

- Getting to know a real mix of local people in the community and developing new friendships
- A feeling of belonging in the local area
- Interesting and stimulating role
- New skills and experience that you can use in your day job or put on your CV
- Having an impact - a real sense of achieving something

### What we are looking for

- People who want to get involved and help create a strong local community
- People who can volunteer at least 8 hours a month and get actively involved
- We want a Trustee board that reflects the diverse community in which The Mill runs

Not essential, but we're interested in hearing from people who have knowledge or experience in any of the following

- Building redevelopment and project management experience
- Expert understanding of vulnerable and isolated residents (who might have complex needs)
- HR and/or volunteer strategy/management skills
- Strategic planning skills
- A great knowledge of our local community and area

**You don't need to have previous experience of being a Trustee and you don't need heaps of professional experience. Most of all we want enthusiastic people who want to create a strong community and share our values**

- *We are for everyone:* We are welcoming to everyone. We believe that everyone has a role to play and skills to share. We believe in reflecting the balance of abilities and passions in our community.
- *We believe in people:* We believe in the unique capacities and passions that individuals bring and work with them to make their ideas happen.
- *We focus on local community:* We love our local area and trust the community to shape and know how to develop its potential.
- *We believe in the power of creativity:* Imagination and creativity can help people to see things differently, express themselves and inspire others.

## The Trustee role

The Trustee role at The Mill is varied and interesting, covering governance of the organisation and strategic development. Trustees are also expected to take an active role working with staff and volunteers to deliver in certain strategic or operational areas, for example by leading one of The Mill's management Groups or taking on a role such as Chair or Treasurer.

We ask Trustees to commit to at least a year with The Mill. Trustee meetings currently typically take place at The Mill on the first Tuesday of the month from 8-10pm. We ask for a time commitment of at least 10 hours a month which may be at evenings or weekends.

As Trustees we volunteer to

- Make sure The Mill is carrying out the purpose it was set up for and is of benefit to the public
- Take the big decisions about the management and the future of The Mill
- Make sure The Mill complies with the law and our governing document
- Manage the financial resources and assets of The Mill with good judgement
- Act in the best interests of The Mill, taking care and seeking advice when needed
- Make sure The Mill is accountable and reports on our work

The Mill is managed by several 'management groups', which combine staff, Trustees and other volunteers. We expect each Trustee to be involved in and report on at least one of the following groups

- Core operations
- Strategic development
- Financial Sustainability
- People - covering both staff and volunteers
- Strategic communications
- ArtWorks

## Application

We are happy to meet you at The Mill, to discuss this further and answer your questions. To apply, please send your CV (in whatever form you have it) and complete the Expression of Interest form that follows (you can do this before, during or after we meet). If selected to join the Board, references will be requested.

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